



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:

14618 Broadway St.
Cabazon, CA 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:

Tuesday, October 18, 2022 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Taffy Brock - Present
Director Terry Tincher - Present
Director Diana Morris - Present
Director Alan Davis - Present
Director Sarah Wargo - Present

Michael Pollack, General Manager - Present
Jonathan Abadesco, Auditor - Present
Cindy Byerrum, Financial Consultant - Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. **Approval of:**
 - a. Finance and Audit Committee Meeting Minutes and Warrants of September 20, 2022
 - b. Regular Board Meeting Minutes and Warrants of September 20, 2022
 - c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19
2. **Warrants – None**
3. **Awards of Contracts – None**

Motion to approve following consent calendar item(s)

- a. Finance and Audit Committee Meeting Minutes and Warrants of September 20, 2022
 - b. Regular Board Meeting Minutes and Warrants of September 20, 2022
 - c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19
- made by Director Davis and 2nd by Director Tincher

Director Brock – Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye

UPDATES

1. **Update: Community Action Committee Update
(by Director Morris and Director Davis)**
 - The Community Center had an event on the date of the scheduled CAC meeting, and no other meeting location could be found.
 - The next meeting is planned to take place sometime after the New Year, and the frequency may change from monthly to every 2 or 3 months.
2. **Update: San Gorgonio Pass Regional Water Alliance Update
(by Director Morris and Director Brock)**
 - Nothing to report.
3. **Update: CWD Operations Report
(by GM Pollack)**
 - GM Pollack shared updates since the last meeting:
 - Met with the Cindy Byerrum regarding the budget.
 - Met with Best Best & Kreiger, the District's legal consultants. They discussed DHPO's contract and how the end of the contract will impact the District.
 - DHPO's meter was tested. No recalibration was needed.
 - Discussions of replacing the Bonita PRV station took place with staff and Engineering.
 - The bids for the Isolation Valve project were received. Borden Construction was the lowest bidder.
 - The meter replacement program is ongoing.
 - Maintenance of hydrants and air vacs, along with the repainting of assets is taking place.
 - 2 main leaks and 1 service leak were repaired.
 - A new mobile meter reading program is being used. IT is looking into having meter reads time-stamped.

- Met with Victor Diaz regarding the proposed development on and along east Bonita. A rough estimate of the cost is over \$500k.
- Weed abatement was completed at the center divider on Main St.

NEW BUSINESS

1. **Discussion/Action:** Report of the Audited Financial Statements for FY 2021/2022 as presented by Fedak & Brown LLP

➤ Mr. Abadesco presented the financial statements to the Board. The Board had no questions.

***No action was taken. The Board thanked Mr. Abadesco for his presentation.**

2. **Discussion/Action:** Amend FY 2022/2023 Budget

➤ Mrs. Byerrum explained the changes that were discussed during the FAC meeting.

Motion to approve the 2022/2023 Amended Budget made by Director Tincher and 2nd by Director Morris

Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye

3. **Discussion/Action:** Customer Concern: Peach St. – Victoria Burke

➤ Ms. Burke stated that her bill dropped down to \$40 this most recent month. Ms. Burke said that she has Ring camera footage of the meter reader passing her house without reading her meter and that in a more recent video, the worker was rude and unprofessional. GM Pollack said that if she has an issue with her bill in the future, she can contact him so he can do an investigation. He also said that payment arrangements could be set up for her current outstanding balance. Directors Wargo and Morris asked to view the video footage that was mentioned, but there was an issue with the audio. Ms. Burke said she would email the videos to GM Pollack.

***No action was taken.**

4. **Discussion/Action:** Trunk or Treat – Request to use the Cabazon Water District parking lot – Victoria Burke

Motion to accept the request made by Victoria Burke to use the Cabazon Water District parking lot for Trunk or Treat on Thursday, October 27 at 6:00 PM made by Director Davis and 2nd by Director Tincher

Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye

5. Discussion/Action: Little Free Library – Proposal to install community access item in front of the Cabazon Water District office – Victoria Burke

- Ms. Burke stated that she would like to have a "Little Free Library" installed in front of the Cabazon Water District office and believed she needed permission from the Board. Mickey Valdivia from the County of Riverside was in the public and said that he could assist with the matter.

***No action was taken.**

6. Discussion/Action: Unit #004: 2016 Ford Fiesta use for meter reading

- Director Davis asked why the Ford Fiesta was not being used for meter reading and said that that was the main reason for the purchase of the vehicle. GM Pollack said that it is being used, and that since there are 3 field workers, the trucks are also being used. He also said that the car is not suitable for rough terrain, so the trucks need to be used to reach several properties.
- Director Wargo stated that the Board could not go into the details of day-to-day operations, but they wanted to bring this matter up since the main purpose of the purchase of the car was to be used for meter reading.

***No action was taken.**

OLD BUSINESS

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- Mickey Valdivia introduced himself, Robert Ybarra, and Ron Duncan as Directors of the San Gorgonio Pass Water Agency. He said that the SGPWA is expanding their footprint to small agencies that need assistance. He shared that the backbone pipeline is in the Engineering phase, and that they are currently looking into funding.
- Mr. Valdivia also works with the County of Riverside and said that the ARPA agreement was ratified at the County's Board meeting earlier that day.
- Director Duncan attended the meeting virtually, and echoed what Director Valdivia said. He also welcomed Michael Pollack as General Manager.

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- **Suggested agenda items from the Public.**
- **Suggested agenda items from Management.**
- **Suggested agenda items from Board Members.**

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Morris said that since there hasn't been many updates during the CAC meetings, it might be a good idea to reduce the amount of those meetings that Directors attend to reduce the spending of District funds.
- The Board thanked GM Pollack again for all of his hard work.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Collaborative Agencies Meeting at Beaumont Unified School District – Nov. 2, 2022, 5:00 pm
- b. Finance & Audit Workshop – Tuesday, Nov. 15, 2022, 5:00 pm
- c. Regular Board Meeting – Tuesday, Nov. 15, 2022, 6:00 pm
- d. San Geronio Pass Regional Water Alliance Meeting – Monday, Jan. 23, 2023, 5:00 pm
- e. Community Water Systems Alliance Meeting – TBD – 2023
- f. Community Action Committee Meeting – TBD – 2023
- g. Personnel Committee – TBD

ADJOURNMENT

Motion to adjourn at 7:07 PM made by Director Morris and 2nd by Director Tincher

Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye

Meeting adjourned at 7:07 PM on Tuesday, October 18, 2022



Alan Davis, Vice Board Chair
Board of Directors
Cabazon Water District



Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.